

LEGAL NOTICE



**TOWN OF WILMINGTON
MASSACHUSETTS**

REQUEST FOR SERVICES

**DESIGNER SERVICES
NORTH WILMINGTON FIRE
SUBSTATION**

Qualified firms are advised that the Town of Wilmington, the "Owner," is seeking statements of qualifications to serve as the Designer during the feasibility study and schematic design phase of the North Wilmington Fire Substation.

Sealed responses, clearly labeled "Designer RFS Feasibility and Schematic – North Wilmington Fire Substation", (SOQ) are to be submitted no later than December 4th, 2025, at 10:00 AM to Mr. Eric Slagle, Town Manager, Wilmington Town Hall, 121 Glen Road, Room 11, Wilmington, MA 01887.

Each proponent shall submit five (5) hard copies of the response to this Request for Qualifications (RFS) and one electronic version in PDF format on a flash drive. Each response shall clearly identify the proponent's name and business address. This RFS may be obtained electronically by visiting the Town of Wilmington website <http://www.wilmingtonma.gov/purchasing-department> until the scheduled submission date. Late responses will not be accepted.

The Town shall not be responsible for proposals arriving late due to couriers, deliveries to wrong locations, express mailing services etc. or any reason whatsoever. Postmarks will not be considered. Proposals submitted via email or fax will not be considered.

The Town of Wilmington does not discriminate on the basis of race, color, national origin, gender, religion, age or disability in employment for the provision of services. The Town reserves the right to reject any responses or any part thereof in response to this RFS or take any other action as the Town may deem to be in its best interest.

R. Eric Slagle
Town Manager

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11/13/25