

LEGAL NOTICE



**TOWN OF WILMINGTON,
MASSACHUSETTS**

REQUEST FOR SERVICES

**DESIGNER SERVICES
FEASIBILITY STUDY FOR
THE WILDWOOD
EARLY CHILDHOOD CENTER
PROJECT**

The Town of Wilmington, Massachusetts ("Owner") is seeking the services of a qualified "Designer" within the meaning of M.G.L. Chapter 7C, Section 44, to provide professional design and construction administration services for the Wildwood Early Childhood Center in Wilmington, Massachusetts. The selection of a Designer will be made by the Designer Selection Panel of the Massachusetts School Building Authority ("MSBA") in accordance with the MSBA's Designer Selection Procedures. The Owner is seeking design services to conduct a Feasibility Study which will include the development and evaluation of potential alternative solutions and continue through the Schematic Design Phase of the preferred alternative initially. Subject to the approval of a Project by the MSBA and further subject to adequate funding authorized by the Owner, the contract between the Owner and the Designer may be amended to include continued designer services through design development, construction contract documents, bidding, award of construction contract(s), construction administration, final close out and warranty period of the potential project. A potential project may include a renovation of the existing school, a renovation of and addition to the existing school and/or new construction. The estimated construction budget for a potential project may range from \$17Million to \$90Million. The Fee for Basic Services will be negotiated. The Feasibility and Schematic Design services shall be performed within the duration of 65 weeks.

All questions regarding this Advertisement should be addressed in writing to the OPM, Julie Leduc at Symmes Maini & McKee Associates, Inc. (SMMA). Email: opm@smma.com

Procurement Documents the Procurement Documents (Request for Services) will be available for downloading by the Applicant on January 18, 2023, at 9:00 AM on the Town of Wilmington website at <https://www.wilmingtonma.gov/purchasing-department>.

Briefing All interested parties are encouraged to attend a briefing session at the Wildwood Early Childhood Center 182 Wildwood St., Wilmington scheduled for January 24, 2023, at 11:00 AM.

Applications shall be on "Standard Designer Application Form for Municipalities and Public Agencies not within DSB Jurisdiction (Updated July 2016)" as developed by the Designer Selection Board of the Commonwealth of Massachusetts. Applications (**one (1)** original and **one (1)** hard copies, and **two (2)** digital copies in PDF format on separate USB flash drives) must be received on or before **2 PM, February 15, 2023. Please reference the full list of Proposal Requirements within the Request for Services as the applicant is responsible for meeting all criteria.**

Proposals shall be addressed to:

Jeffrey Hull
Town Manager
121 Glen Road Room 11
Wilmington, MA 01887
(978)658-3311

Proposals must be clearly identified by marking the package or envelope with the following:

Wilmington Wildwood Early Childhood Center
"Name of Applicant"

All proposals received after the stated date and time will be judged to be unacceptable and will be returned unopened to the sender. No facsimile or emailed proposals are permitted.

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1/18/23