

**LEGAL NOTICE**



**TOWN OF  
WILMINGTON,  
MASSACHUSETTS**

**REQUEST FOR  
PROPOSAL**

**For Consulting  
Services To Design  
and Conduct Two  
Separate Assessment  
Centers For Selection  
of a Police Chief  
and/or Fire Chief**

The Town of Wilmington, acting through its Town Manager, is requesting proposals from qualified firms to conduct two separate assessment centers; one for selection of a Police Chief and a second for the selection of a Fire Chief.

Request for Proposals are available at the Town Manager's Office, Wilmington Town Hall, 121 Glen Road, Wilmington, Mon - Fri 8:30AM to 4:30PM beginning Wednesday, June 7, 2017 and until proposals are due. All proposals must comply in all respects with the instructions, conditions, specifications and other requirements in the request. Specifications may be obtained in hard copy via mail upon written request to the Town Manager's Office, Attn: Wendy Martinello, and receipt of payment of a non-refundable fee of \$25.00 in the form of a certified check, treasurer's or cashier's check, payable to the Town of Wilmington. Specifications may be obtained electronically by visiting our website, [http://www.wilmingtonma.gov/Pages/WilmingtonMA\\_purchasing/index](http://www.wilmingtonma.gov/Pages/WilmingtonMA_purchasing/index). Electronic requests must include company name, mailing address, and phone number of recipient of the specifications. Proposals may not be submitted via email.

Proposers should be aware that the Proposal Submission Deadline is:

**Wednesday, June 21,  
2017 - 11:00 a.m.**

The Town shall not be responsible for proposals arriving late due to couriers, deliveries to wrong locations, express mailing services, delays related to processing of mail requests for specs and plans etc. or any reason whatsoever. Postmarks will not be considered.

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